August 15, 2025

Re: Addendum 4.5 – Program Catalog & Student Reference Guide

Section: Student Rights and Responsibilities

Sub-section: Re-Admission Policy

Re-Admission Policy

Students who did not successfully complete a program will need to review the information below regarding the ability to re-register for the same program.

Academics
- Should a student be dismissed from a program due to failing grades.

Discipline/Demerits
- A student who has been dismissed due to demerits or violation of the Student Code of Conduct.

Drop on Request
- Any student that drops a program once the class has begun.

To be considered for re-admission, students must:
- Meet all application requirements for the new semester.
- Submit a complete application along with all applicable fees and tuition.
- Complete a Re-Admissions Student Success Plan during the registration period to identify prior challenges and outline strategies for future success.
- Attend a review meeting scheduled by the Academic Program Administrator to discuss the completed Plan.

Based on the meeting outcome and decision, the student may be permitted to reapply following the completion of all required admission requirements.

If a student is permitted to register for the same program, acceptance is not guaranteed. Admission to CSRIPS is based on a point system, and a student's standings within an applicant pool may vary from one registration period to another.

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Replaced section:

Re-Admission Policy

Students who did not complete a program will need to review the information below regarding the ability to re-register for the same program.

Academics

- Should a student be dismissed from a program due to failing grades, they may reapply for the program in a future semester. The student will need to complete the entire application process and pay all applicable fees and tuition for the new semester. Reacceptance into the program is not guaranteed.

Discipline/Demerits

- A student who has been dismissed due to demerits or violation of the Student Code of Conduct, has the right to request reregister for a future semester.
- The student must notify CSRIPS prior to the start of the registration period and schedule a meeting with the Operations Manager, Compliance Coordinator or Program Director. Based on the meeting outcome and decision, the student may be allowed to reapply following the completion of all required admission requirements. Re-enrollment is not guaranteed.

Drop on Request

- Any student that drops a program once the class has begun will need to schedule a meeting with the Operations Manager, Compliance Coordinator or Program Director. Based on the meeting outcome and decision, the student may be allowed to reregister following the completion of all required admission requirements.

If a student is allowed to reregister for the same program, acceptance is not guaranteed. Admission to CSRIPS is based on a point system, and a student's standings within an applicant pool may vary from one registration period to another.