



January 8, 2025

Re: Addendum 2.2 – Program Catalog & Student Reference Guide

Section: Certificate of Completion - Firefighter I & II Program

Sub Section: Grading System: Tests and Written Testing Procedures

Grading System: Tests and Written Testing Procedures

Firefighter I&II Grading Scale:

Interactive Modules	10 %
Quizzes	30 %
Unit Test	60 %
Final Exam	pass/fail
<u>Fire Skills (PO)</u>	<u>pass/fail</u>
Total	100 %

**Numerical grades will not be rounded.*

Each section of the state outline will be the subject of a test, quiz, or exam. Test, quizzes, and/or exams may also be given from any chapter of the book, instructor presentation, any video shown during class and ResourceOne/**Navigate** assignment.

- ✓ Students must pass all sections with a minimum of 80%.
- ✓ Failure to achieve a minimum score of 80% on any written test will require the student to take a make-up test within one week or at the discretion of the Lead Instructor. Retakes will be given at a time convenient to the instructor.
 - Regardless of passing score achieved on retest an 80% will be recorded.
- ✓ A failure of the unit test will follow the above makeup rule as long as this failure is not the third test failure (3rd test failure will result in dismissal).
- ✓ Performance Objectives (PO's) are pass/fail.
- ✓ There will be a final exam that will encompass all the chapters covered during the program. There is no retake. The final exam must be passed with an 80% or better.
- ✓ Students must have an overall score of 80% (B) or better at the completion of the program to graduate.

Interactive Modules

- Submitted for each chapter. Incomplete modules shall result in demerits.



- Must be completed, before the chapter quiz becomes available. Subsequently, incomplete interactive modules will result in a 0.00 on chapter quiz.

Chapter Quizzes

- The grade received will be factored into the overall GPA.
- Students are not allowed a retest.
- Failure of a quiz is not subject to remediation.
- A student will have an opportunity to review the quiz if he/she chooses.
- Must be completed before the unit test becomes available. Subsequently, incomplete quizzes will result in a 0.00 on the unit test.

Unit Tests

- Passing grade of 80% or higher required and factored into the overall GPA
- Unit test encompass all the chapters covered during that unit only.
- Students are allowed one retest depending on their current retake status
 - The retake must be within a week of the first exam
 - Remediation will include the student reviewing the first test, discussing his/her findings and receive the appropriate direction to understanding his/her incorrect answers
 - The student must pass a make-up exam with a 80% or better
 - Regardless of score on retest the highest possible grade given and factored will be 80%
- Students who pass one make-up exam will be given only one additional opportunity to take a make-up exam on a second failed first attempt exam (Third failed exam, after 2 successful retakes, results in dismissal). Please see example below.

	Attempt 1	Attempt 2	# Failed Attempts
Unit Test 1	F	P	1
Unit Test 2	P		
Unit Test 3	F	P	2
Unit Test 4	F		3 – dismissed with no makeup attempt possible

Performance Objectives (PO's)

- Based on state criteria and guidelines



"Commitment to Excellence"

- Graded either by pass/fail.
- Student will have one make-up attempt per PO.
- Failed make-up attempt results in dismissal for any PO.
- Student can fail no more than five (5) POs upon successful make-up attempt.
- On the sixth failed attempt student will be dismissed and no make-up will be given, excluding PO 1, PO 15, and PO 16.
- Failures/automatic dismissals
 - Failure to complete second attempt of any performance objective.
 - Failed of the student retest. See example below:

	Attempt 1	Attempt 2	# Failed Attempts
Unit Test & PO	F	F	Dismissed due to failing makeup exam

The following shall result in dismissal from the program.

- ✓ Failing score on any make-up test.
- ✓ Failure of the final written exam shall constitute dismissal from the program.

Disclaimer: Students who are unable to perform required tasks and operations safely and successfully will be counseled and issued a Student Record of Discussion. If, in the professional opinion of the Instructors and with the support of the Firefighter Program Administrator, the student shows a consistent inability to successfully and safely perform required task and operations, the student shall be dropped from the program.



Replaced Section:

Lecture/Classroom

Grading System: Tests and Written Testing Procedures

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 - Regardless of passing score achieved on retest an 80% will be recorded.
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"Commitment to Excellence"

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- Failures/automatic dismissals
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 - Failed of the student retest. See example below:

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