



October 17, 2023

Re: Addendum 1.2 – Program Catalog & Student Reference Guide

Section: Certificate of Completion – EMT-Basic

Sub-section: Grading System: Test and Written Testing Procedures

New Section:

### Grading System: Tests and Written Testing Procedures

#### Grading Scale

Skills	pass or fail
Externship	pass or fail
Final Practical	pass or fail
JBL Homework	10
Unit Test	25
Midterm Exam	30
Final Exam	35
Total	100

- ✓ Each section of the curriculum will be the subject of a test, quiz, or exam.
- ✓ Students must pass all sections with a minimum of **80%** or higher.
- ✓ Test, quizzes, and/or exams may be given from any chapter of the book, instructor presentation, and any video shown during class.
- ✓ Online lectures and online lecture quizzes and chapter quizzes must be completed to unlock the unit exams.
- ✓ Failure to complete any quizzes will result in a zero (0) grade and a failing score on the unit exam.
- ✓ Each test will encompass all the chapters covered during that module only.
- ✓ There will be a midterm exam that will encompass all the chapters covered from unit exams 1 through 4.
- ✓ The Midterm exam must be passed with an 80% or (B)
- ✓ After the midterm exam, the student's academic progress will be assessed to determine the statistical probability of completing the program with an 80% or higher. If it is determined that the student is not able to pass the course successfully, the student will be dismissed from the program.
- ✓ There will be a final exam that will encompass all the chapters covered during the program.
- ✓ The final exam will consist of a written test which must be passed with an 80% or (B) and a practical skill assessment which is pass or fail.



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- ✓ There is one (1) retake for any failed section(s) of the practical skills assessment.
- ✓ Students will be assessed the comprehensive final exam twice, with an NREMT review in between the attempts. Students must pass at least one attempt.
- ✓ Students must have and maintain an overall score of 80% (B) or better at the completion of the program to graduate.

**The following shall result in immediate dismissal from the program.**

- ✓ Failure on both attempts of the comprehensive final exam
- ✓ Failure of the practical skills assessment and retakes
- ✓ Failure to complete externship hours and paperwork



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**Replaced section:**

**Grading System: Tests and Written Testing Procedures**

- ✓ Each section of the curriculum will be the subject of a test, quiz or exam
- ✓ Students must pass all sections with a minimum of **80%** or higher
- ✓ Failure to achieve a minimum score of **80%** or higher on any written test will require the student to re-test within one week or at the discretion of the lead instructor and retakes will be given at a time convenient to the instructor
  - Regardless of passing score achieved on retest an 80% will be recorded.
- ✓ Test, quizzes, and/or exams may be given from any chapter of the book, instructor presentation, and any video shown during class
- ✓ Failing three module tests is automatic dismissal
- ✓ A failure of the module test will follow the above makeup rule if this failure is not the third exam/test failure
- ✓ Online lectures and online lecture quizzes and chapter quizzes must be completed to unlock the unit exams
- ✓ Failure to complete any quizzes will result in a zero (0) grade and a failing score on the unit exam.
- ✓ Each test will encompass all the chapters covered during that module only
- ✓ There will be a midterm exam that will encompass all the chapters covered from unit exams 1 through 4
- ✓ The Midterm exam must be passed with an 80% or (B)
- ✓ There is a retake allowed for the midterm, provided the student has not failed three exams prior to the midterm
- ✓ There will be a final exam that will encompass all the chapters covered during the program
- ✓ The final exam will consist of a written test which must be passed with an 80% or (B) and a practical skill assessment which is pass or fail
- ✓ There is no retake allowed for the final written exam
- ✓ There is one (1) retake for any failed section(s) of the practical skills assessment
- ✓ Students must have and maintain overall score of 80% (B) or better at the completion of the program in order to graduate

**The following shall result in immediate dismissal from the program.**

- ✓ Failing score on any make-up test
- ✓ Failure of the final written exam shall constitute dismissal from the program
- ✓ Failure of the practical skills assessment and retakes